

School of Architecture SEED Grant 2024-2025

The School of Architecture Research and Scholarship Program (SoARS) – Seed Grant (SG) provides seed funds to established faculty initiating new programs of research, scholarship, or creative endeavor or to early career faculty beginning their research programs. Grants up to \$25,000 of total funding, as appropriate to the research proposal, are available through this program.

Research Grant Priorities

Proposals are welcome on any themes identified in the School of Architecture Research Priorities, the proposal should:

- Demonstrated alignment with School of Architecture research priorities, including advancing research excellence in these areas, thinking and working together as a school (e.g., crossing sub-disciplinary boundaries), and/or forging stronger partnerships with our local community.
- Potential for high-impact scholarship and/or external funding.
- Potential for bringing additional visibility to the School of Architecture in the proposed area of study.

Some example projects include:

- An intercontinental comparative study of the urban development pattern.
- A research program that supports visits to archives and sites that would otherwise not be possible and would open new comparative study opportunities for international collaboration
- A quantitative analysis of heat island effect on campus

Eligibility

The following categories are eligible to apply for this program:

- Regular faculty of the School of Architecture, University of Notre Dame are eligible to apply. Adjunct and visiting faculty members are eligible as collaborators with regular faculty.
- Proposals requesting support for ongoing research projects funded by another sponsor, or projects in the final stages of completion are not considered priorities.

Budget Requests

A maximum of \$25,000 will be awarded per project through this grant. The following are allowable budget requests:

- Equipment necessary for the research project's aims
- Graduate research assistant stipends
- Summer salary for faculty
- Undergraduate student support

- Research travel (reimbursement details will be followed after the award)
- Manuscript editing costs may be allowable should the project and budget justify it appropriately.

The following are not allowable budget requests:

- Faculty academic year course reduction or academic year salary
- Publication costs
- Salary for postdoctoral research associates, administrative staff, technicians, or any other staff position.
- Travel for the purpose of presenting research results or attendance at conferences.
- School sponsored conference

Deadline

17:00, EDT (UTC-4), December 20, 2024

Submission: [Online form](#)

Grant Period

The grant period is one year. A one-year, no-cost extension may be approved with satisfactory progress or growth of the project.

Proposal Format

Each project proposal must be uploaded as a single PDF document with the naming convention of “<PIName>_ SoARSProposal_<2025>.pdf” and include the following items in the order listed:

1. Cover page (one-page maximum)
 - Name of principal investigator, phone, email, proposal title.
 - Any co-principal investigators and their department, center, or institute affiliations
2. Abstract (one-page maximum)
3. Description (five pages maximum)
 - The objective of the project
 - Background, previous work, and motivation as appropriate
 - The project approach and methods
 - The anticipated outcomes
 - The anticipated time schedule
4. Discussion (one-page maximum)
 - How the project will address the School of Architecture research priorities including:
 - a) Excellence
 - b) Mission fit
 - c) Plan for external funding submission
5. Citations or bibliography, optional (one-page maximum)
6. Current and pending grant support

- List all current and pending proposals by all faculty participants individually, including sponsor, amount, project title, and start/end dates
- 7. Current curriculum vitae (two pages maximum/per CV)
 - Required for each faculty member listed on the cover sheet as an investigator
 - If graduate students, and/or undergraduates are included in the project as collaborators, please describe their qualifications (one-page maximum per person)

Please note: The proposed project submission should use clear, non-technical language for a general audience as the review panel contains a broad representation from across the University. Arial 12 point with double spacing and one-inch margins is preferred.

Submission

The Google Form submission should include two uploads: a single PDF document and a single budget file with the proper naming conventions. Submitting materials in addition to the format outlined here is discouraged. Proposals that do not comply with format and content guidelines may be rejected without review.

Submissions are due 17:00, EDT (UTC-4), December 20, 2024

Review Process

Projects will be confidentially reviewed by an anonymous panel of senior faculty chosen within the School of Architecture and across the University. The panel will make a recommendation to the Dean and Associate Dean, who will make the final decision.

Acceptance Conditions

In accepting an award from the SoA-SG, the awardee agrees to:

- Conform to established practices and procedures concerning sponsored program activity
- Submit a final report no later than three months after the end date of the award, including a summary of the activities funded by the award, significant results achieved, evidence that the project contributed to the international and/or national reputation of Notre Dame as a preeminent research institution, and a listing of any publications or manuscripts resulting from the award.
- Act in accordance with the policy that all permanent equipment purchased under a SoA-SG is the property of the School of Architecture and University unless otherwise specified when the grant is approved
- Obtain and follow guidelines and policies affecting these types of projects from Notre Dame [Research Compliance](#).

Final Report

All seed grant awardees are required to complete a short final report, which shall be sent to mhul@nd.edu. You can find the DOCX report template in the [appendix](#).