Intern Architect

Hord Architects is a design oriented architectural firm based in Memphis, Tennessee. We specialize in churches and other non-profit clients, and therefore have the opportunity to create sacred space and work on meaningful architecture. We are experiencing growth and are seeking qualified people to join our team. The firm has a two generation history of successful work and recently celebrated 58 years of architecture service. Our clients are mostly throughout the eastern half of the United States with active projects in New York, Minnesota, Tennessee, and Oklahoma. The firm emphasizes traditional and classical architecture. We are located in downtown Memphis in the historic Shrine Building. We have a peaceful work environment with people who are respectful of others. While we are a small practice as opposed to a big corporate firm, we offer great benefits including health insurance, retirement plan, paid parking, etc.

For additional information about our firm, please visit our website www.hordarchitects.com.

Job description: Applicants must have a Bachelor of Architecture degree and 3-5 years of experience is required preferably in ecclesiastic, commercial, or institutional architecture. Limited travel may be required. Candidates should have a strong work ethic, passion for excellence, and attention to details. Traditional or classical training and experience are most desirable.

Responsibilities: Responsibilities include attending client meetings, programming, and schematic design of churches. Other responsibilities include a significant amount of AutoCAD drawing, including picking up redlines prepared by Project Managers. Building models and renderings are additional responsibilities. Our firm offers an outstanding learning environment and the opportunity to perform many duties.

Required Skills: Applicants must be proficient in AutoCAD and have experience drawing in Revit and by hand. Other skills include model building and rendering by hand. Proper writing skills and other communication skills are required.

Application Instructions: Please send your resume to Donna Dixon at Hord Architects by email at ddixon@hordarchitects.com or by fax to 901-527-9087. All applications will be kept confidential.