

# O'BRIEN & KEANE

## ARCHITECTURE LAND PLANNING INTERIORS

O'Brien & Keane ([www.obrienandkeane.com](http://www.obrienandkeane.com)) is seeking talented individuals to join its architectural design staff, to collaborate on the exciting projects now in progress and in all phases of design and construction. We hope to add team players that are integral to our business moving forward, engaged in all aspects of the firm's practice. In particular, these new staff members will possess creative problem-solving abilities, and an eagerness to grow, learn and contribute to the success of the firm.

The following position is now open:

### **Architect 2**

“Two or more years of experience, architect with diverse knowledge of architecture principles and practices, uses advanced techniques, and has responsibility for finished plans, specifications, and material approval. May supervise a small staff of architects and technicians. Master of Architecture degree required.

Architect will be responsible for finished plans, specifications, or approval of materials and construction. May supervise a small staff of architects and technicians. Ability to apply sound and diverse knowledge of architecture principles and practices in broad array of assignments and related fields. Must possess the ability to act independently regarding architectural methods and complexities. Requires use of advanced techniques and modification/extension of theories, precepts, and practices of individual's field. Supervision and guidance will mainly concern overall objectives, critical issues, new concepts, and policy matters.”

Responsible for interpreting, organizing, executing, and coordinating staff assignments. Capable of analyzing and preparing strategic plans for project success. Interested in traditional and classical architecture. Responsible for the coordination of all project efforts, both administrative and technical. Manages client budgets, schedules and programs. Manages project communications and documentation. Performs and/or oversees office administrative tasks. Prepares detailed staff work plans, based on breaking projects down into component task assignments and establishing reasonable expectations for carrying them out. Inspires, develops and refines the existing skills of personnel from the conceptual design phase through project completion, providing technical and design input, and monitoring the progress throughout the development of each project, using her or his ability and motivation to mentor less experienced staff. Collaborates effectively with the firm principal on conceptual and strategic decision-making. Proficient in Sketch-up, Revit, AutoCAD, Microsoft Office Suite and drawing by hand. Knowledgeable in sustainable design practices. Master of Architecture degree is required.

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